



# Admirals Walk

5751 Soldier Circle · Sarasota, FL 34233  
(941) 921-4119 Fax (941) 921-4001  
admiralswalk2@comcast.net  
www.awcondos.com

## Purchase Checklist

The following is a list of items required to be submitted to the Association as a **complete** package prior to the Board of Directors approval. Incomplete packages will be returned.

### 1. Original Purchase Application

### 2. Application Fee

*A non-refundable application fee of \$100.00 for each applicant payable in cash or check to Admirals Walk  
(Husband & wife are considered "one applicant" for fee purposes.)*

### 3. Copy of fully executed Sales Contract

Office personnel will call Applicant(s) to schedule a telephone interview after receipt of the above items.

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*All requests must be in writing:*

Estoppel Letter Minimum of \$250.00  
Send to: [estoppels@argusmgmt.com](mailto:estoppels@argusmgmt.com)

Condo Questionnaire \$200.00  
Send to: [admiralswalk2@comcast.net](mailto:admiralswalk2@comcast.net) or the above address  
Fee must be paid in cash or check payable to Admirals Walk prior to release of the Questionnaire



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(941) 921-4119 Fax (941) 921-4001

Bldg # \_\_\_\_\_ Unit # \_\_\_\_\_

## **PURCHASE APPLICATION**

**The undersigned applicant(s) state he/she propose to purchase:**

Unit Address: \_\_\_\_\_ Proposed Closing Date: \_\_\_\_\_

Name of Current Owner(s)/Seller(s): \_\_\_\_\_

Name of Real Estate Agent: \_\_\_\_\_ Company: \_\_\_\_\_  
*(Representing Purchaser)*

Real Estate Agent Phone #: \_\_\_\_\_ Email: \_\_\_\_\_

<b>Applicant</b>				
<b>(Purchaser):</b>	Last Name	First Name	MI	Maiden Name

Current Address: \_\_\_\_\_

City, State, Zip: \_\_\_\_\_ Length of Time: \_\_\_\_\_

Home Phone #: \_\_\_\_\_ Cell Phone #: \_\_\_\_\_

Email: \_\_\_\_\_ Birth Date: \_\_\_\_\_

Present Employer/Company: \_\_\_\_\_ Position/Title: \_\_\_\_\_

Address, City, State, Zip: \_\_\_\_\_

Phone #: \_\_\_\_\_ Supervisor Name: \_\_\_\_\_ Length of Employment: \_\_\_\_\_

<b>Co-Applicant</b>				
<b>(Spouse):</b>	Last Name	First Name	MI	Maiden Name

Current Address: \_\_\_\_\_

City, State, Zip: \_\_\_\_\_ Length of Time: \_\_\_\_\_

Home Phone #: \_\_\_\_\_ Cell Phone #: \_\_\_\_\_

Email: \_\_\_\_\_ Birth Date: \_\_\_\_\_

Present Employer/Company: \_\_\_\_\_ Position/Title: \_\_\_\_\_

Address, City, State, Zip: \_\_\_\_\_

Phone #: \_\_\_\_\_ Supervisor Name: \_\_\_\_\_ Length of Employment: \_\_\_\_\_

**Other Occupants:** (List ALL others who will occupy the unit with Applicant(s), including children)

Last Name, First Name, MI	Relationship	Date of Birth
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____

**Vehicle:** (One (1) vehicle per resident; Must be registered with the Association)

**Applicant's Vehicle:**

Year/Make/Model: \_\_\_\_\_

Color: \_\_\_\_\_ Tag #: \_\_\_\_\_ State: \_\_\_\_\_

**Co-Applicant's Vehicle:**

Year/Make/Model: \_\_\_\_\_

Color: \_\_\_\_\_ Tag #: \_\_\_\_\_ State: \_\_\_\_\_

**Pets:** (Maximum of two (2) pets no larger than 65 pounds each)

**NOTE:** Prior to moving in, dogs are required to register a DNA sample. A \$50.00 fee is required for each dog to process the DNA sample which is performed at the office. Your dog(s) may not have anything to eat or drink for one (1) hour prior to registering DNA sample. In addition, if you have 2 dogs, they must be separated for one (1) hour prior to bringing one (1) dog at a time to the office to register DNA sample.

County Ordinance Chapter 14 states "...you must obtain a license certificate and tag for your dog and/or cat."

Breed	Type (Dog, Cat, etc.)	Color	Weight
_____	_____	_____	_____
_____	_____	_____	_____

**Contacts for Unit Emergencies:**

Name	Phone #	Relationship
_____	_____	_____
_____	_____	_____

# ADMIRALS WALK - PARKING POLICY

(To be completed by Applicant)

Name: \_\_\_\_\_

Bldg #: \_\_\_\_\_ Unit #: \_\_\_\_\_

Please read and initial each item below:

\_\_\_\_\_ All resident vehicles must clearly display a valid parking decal or resident temporary parking pass. Resident decals must be adhered on the outside at the top of the passenger side front window and passenger side rear window. A resident temporary parking pass must be placed on the passenger side dashboard.

\_\_\_\_\_ If a resident obtains a new vehicle, the new registration must be brought to the office to obtain a new decal. Decals are not transferable.

\_\_\_\_\_ If a resident obtains a new license tag for a previously registered vehicle, the new registration must be brought to the office.

\_\_\_\_\_ Residents who have a rental or loaner vehicle must obtain a resident temporary parking pass from the office, which must be placed on the passenger side dashboard of the vehicle and may park anywhere on the property except in a garage driveway or "Visitor" space. If a resident temporary parking pass is not obtained due to the office being closed, resident must park in a "Visitor" space until a resident temporary parking pass can be obtained the next business day. An exception is made for vehicles of residents with a resident temporary parking pass or without such a pass during non-business hours and a valid disabled parking placard; such vehicles may be parked in a handicapped parking space.

\_\_\_\_\_ Visitor (Guest) Parking:

- All guests must park in a designated visitor space at all times.
- All guests staying less than 72 hours are not required to have a visitor temporary parking pass. Guests may not park in a visitor space more than 72 consecutive hours or a total of eight (8) days in a "rolling" thirty (30) day period. The thirty (30) day period begins the first day that a guest parks in a visitor space.
- A guest, who is here for more than 72 hours, must obtain a visitor temporary parking pass from the office, which must be placed on the passenger side dashboard of the vehicle. Such guests are exempt from the maximum of eight (8) days within a thirty (30) day "rolling" period provision. An exception is made for vehicles for guests with a visitor temporary parking pass and a valid disabled parking placard; such vehicles may be parked in a handicapped parking space.

\_\_\_\_\_ Vehicles without properly displayed decals, improperly placed decals, improperly placed temporary parking passes, or violating the time limit to park in a visitor space may be towed immediately without further notice.

\_\_\_\_\_ Garage driveway parking is limited to the respective Owner or approved tenant.

\_\_\_\_\_ Parking in a handicapped space requires a valid disabled parking placard to be displayed.

\_\_\_\_\_ Commercial vehicles are not allowed to be parked on the Condominium Property, other than temporary parking for carrying out business.

\_\_\_\_\_ Any vehicle that is unauthorized, unregistered, unlicensed, or inoperable, taking up more than one parking space, or parked on a sidewalk, on landscaping, in a no parking zone, a fire zone, in a handicapped space without the proper credentials, or in a visitor space longer than the allotted time may be towed immediately without further notice.

\_\_\_\_\_ All vehicles must park in a marked parking space. Resident vehicles with decals may not park in a visitor space.

\_\_\_\_\_ Motorcycles, scooters, etc. on the Condominium Property after 10:30 p.m. will be towed immediately without further notice.

\_\_\_\_\_ Residents and off-site Owners are responsible for informing guests of the Admirals Walk parking policy.

\_\_\_\_\_ Vehicles will be towed at their owner's expense. The Association is not responsible for damages or loss to towed vehicles and/or their contents.

Signature: \_\_\_\_\_

Date: \_\_\_\_\_

# ADMIRALS WALK - PARKING POLICY

(To be completed by Co-Applicant)

Name: \_\_\_\_\_

Bldg #: \_\_\_\_\_ Unit #: \_\_\_\_\_

Please read and initial each item below:

\_\_\_\_\_ All resident vehicles must clearly display a valid parking decal or resident temporary parking pass. Resident decals must be adhered on the outside at the top of the passenger side front window and passenger side rear window. A resident temporary parking pass must be placed on the passenger side dashboard.

\_\_\_\_\_ If a resident obtains a new vehicle, the new registration must be brought to the office to obtain a new decal. Decals are not transferable.

\_\_\_\_\_ If a resident obtains a new license tag for a previously registered vehicle, the new registration must be brought to the office.

\_\_\_\_\_ Residents who have a rental or loaner vehicle must obtain a resident temporary parking pass from the office, which must be placed on the passenger side dashboard of the vehicle and may park anywhere on the property except in a garage driveway or "Visitor" space. If a resident temporary parking pass is not obtained due to the office being closed, resident must park in a "Visitor" space until a resident temporary parking pass can be obtained the next business day. An exception is made for vehicles of residents with a resident temporary parking pass or without such a pass during non-business hours and a valid disabled parking placard; such vehicles may be parked in a handicapped parking space.

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- A guest, who is here for more than 72 hours, must obtain a visitor temporary parking pass from the office, which must be placed on the passenger side dashboard of the vehicle. Such guests are exempt from the maximum of eight (8) days within a thirty (30) day "rolling" period provision. An exception is made for vehicles for guests with a visitor temporary parking pass and a valid disabled parking placard; such vehicles may be parked in a handicapped parking space.

\_\_\_\_\_ Vehicles without properly displayed decals, improperly placed decals, improperly placed temporary parking passes, or violating the time limit to park in a visitor space may be towed immediately without further notice.

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\_\_\_\_\_ Commercial vehicles are not allowed to be parked on the Condominium Property, other than temporary parking for carrying out business.

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\_\_\_\_\_ Residents and off-site Owners are responsible for informing guests of the Admirals Walk parking policy.

\_\_\_\_\_ Vehicles will be towed at their owner's expense. The Association is not responsible for damages or loss to towed vehicles and/or their contents.

Signature: \_\_\_\_\_

Date: \_\_\_\_\_

**Admirals Walk is governed by Florida Statute 718.00, the Condominium Declaration, By-Laws and the Rules & Regulations (“Governing Documents”) concerning the use of the units and the condominium property.**

Please read and initial each item below:

\_\_\_\_/\_\_\_\_ I/We certify that I/we have received a copy of the Declaration of Condominium, Articles of Incorporation, By-Laws and any Amendment(s) thereto for Admirals Walk Condominium Association.

\_\_\_\_/\_\_\_\_ I/We certify that I/we have received and read a copy of the Rules and Regulations for Admirals Walk Condominium Association.

\_\_\_\_/\_\_\_\_ I/We certify that I/we have received and read a copy of the Most Frequently Asked Questions & Answers for Admirals Walk Condominium Association.

\_\_\_\_/\_\_\_\_ I/We certify that I/we will abide by all restrictions as set forth in the Governing Documents.

\_\_\_\_/\_\_\_\_ I/We agree to accept responsibility for my/our invited guests and/or tenants.

\_\_\_\_/\_\_\_\_ I/We acknowledge that any violation of the terms, provisions and covenants of the Governing Documents provide for immediate action as indicated in the Governing Documents.

**Intended Use:**       Owner Occupied       Seasonal       Rental

By signing below, Applicant(s) represents that the foregoing information is factual. Applicant(s) is/are aware that any falsification or misrepresentation of the facts in this Application will result in automatic rejection. Applicant(s) specifically consent to a credit and background check therefore authorizing disclosure of information. Employment records, criminal records and rental history may also be verified through services chosen by the Association. The application fee is non-refundable.

Applicant Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Printed Name: \_\_\_\_\_

Co-Applicant Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Printed Name: \_\_\_\_\_